

Application for Enrolment – Grades 1 and 2

I hereby make application for the enrolment of the following child as a student in Ridley Orchard School. I agree to abide by all the terms and conditions outlined in the Procedures for Application for Enrolment and by the rules and regulations of the school and the resolutions and by-laws as outline in the Policies and Procedures and Parent Handbook. Ridley Orchard School is a community based Early Learning Enrichment and Primary School licensed by the Ministry of Education.

CHILD'S INFORMATION

FULL NAME		MONTH OF ADMISSION:	
BIRTH DATE	GENDER	HEALTH CARD NUMBER	
FULL ADDRESS			
POSTAL CODE	BIRTHPLACE		

PARENT / GUARDIAN #1

FULL NAME		DATE OF BIRTH	
FULL ADDRESS IF DIFFERENT FROM CHILD		CELL PHONE	
EMAIL	BUSINESS ADDRESS & TELEPHONE		

PARENT / GUARDIAN #2

FULL NAME		DATE OF BIRTH	
FULL ADDRESS IF DIFFERENT FROM CHILD		CELL PHONE	
EMAIL	BUSINESS ADDRESS AND TELEPHONE		

CHILD'S PHYSICIAN

NAME	PHONE
FULL ADDRESS	

CHILD'S MEDICAL

HISTORY OF COMMUNICABLE DISEASES	
CONDITIONS REQUIRING MEDICAL ATTENTION	
ALLERGIES	EPIPEN OR ALLERJECT
SPECIAL REQUIREMENTS IN RESPECT OF DIET REST OR EXERCISE	
IMMUNIZATION OR MEDICAL REASON WHY YOUR CHILD SHOULD NOT BE IMMUNIZED	

EMERGENCY CONTACT INFORMATION (not a parent)

NAME		PHONE
RELATIONSHIP	FULL ADDRESS	

PERSONS AUTHORIZED TO PICK-UP CHILD (include parent's names and emergency contact)

SIBLINGS NAME
BIRTH DATE

YEAR

10-Months September through June

PROGRAM (CIRCLE ONE)

Grade 1 (6 years old as of starting year)	Grade 2 (7 years old as of starting year)
-------------------------------------------	-------------------------------------------

DURATION (CIRCLE ONE)

Extended Day (9am-3pm)	Full-Day (9:00am-3:30pm)
------------------------	--------------------------

WHO REFERRED YOU TO US?

--

I hereby make application for the enrolment of my child as a student in Ridley Orchard School. To the best of my knowledge, the information I completed on this application is correct and complete. I acknowledge and agree to abide by all the terms and conditions outlined on page 3 of this Procedures for Application for Enrolment Grade 1 and 2 and by the rules and regulations of the school and the resolutions and by-laws as outline in the Policies and Procedures and Parent Handbook. I acknowledge and agree that all fees, once deposited, are non-refundable and non-transferable. Ridley Orchard School is a community based Early Learning Enrichment and Primary School licensed by the Ministry of Education.

Date: _____ Signature of Parent or Legal Guardian 1: _____

Date: _____ Signature of Parent or Legal Guardian 2: _____

For Office Use

Date Received: _____

Start Date: _____

Completion Date: _____

PROCEDURE FOR APPLICATION FOR ENROLMENT GRADES 1 – 2

The following is procedures for application for the enrolment of your child in Ridley Orchard School.

Ridley Orchard School is a community based Early Learning Enrichment and Primary School licensed by the Ministry of Education.

APPLICATION WITH ADMINISTRATIVE FEE AND MONTHLY TUITION PAYMENTS

- To enroll, email completed Application for Enrolment forms to hello@ridleyorchard.ca including the deposit fee sent by cheque or e-transfer to hello@ridleyorchard.ca. Please contact us if another form of payment is required.
- Upon acceptance of enrolment the tuition deposit payment is deposited.
- The tuition deposit payment is non-refundable and non-transferable.
- The remaining tuition balance payment is due in 3 equal payments on April 1, June 1, and August 1, of child's starting year.
- The tuition balance payments once deposited are non-refundable and non-transferable.
- Should space not be available tuition payments are returned and a waitlist option made available.
- Tuition fees are applicable even if child is absent due to family vacation, temporary illness, school closures due to inclement weather or any other reasons.

APPLICATION DEADLINE

- Mid-October of each year priority re-registration opens to all returning applicants at previous year fees.
- On November 1st of each year registration opens to all applicants. New applicants receive a 10% discount when payment is made in full by November 30th of registration year.
- After this time all complete Applications for Enrolment are processed as they are received, on a first come first serve bases and at the regular school fee, no exceptions. Payments are non-refundable and non-transferable.

CLASSES AND AGES

- Grade 1 for 6 years old children as of start year.
- Grade 2 for 7 years old children as of start year.

PROGRAMS AND TUITION FEE

EXTENDED DAY 8:30am-2:30pm

- September through June
- Enriched curriculum, enhanced and specialty programs, hot lunch and 2 snacks included.
- Closed for Statutory Holidays, 2 weeks of Winter Break, 1 week of Spring Break, TDSB PA Days.
- Spring, and Summer Camp options available, depending on enrolment numbers, additional Application for Enrolment form and fee required.

Tuition Fees for Extended Day 8:30am-2:30pm

- \$23,500 total per year.
- \$5,875 deposit upon registration plus 3 payments of \$5,875 dated April 1, June 1, and August 1, of starting year.
- Payments are non-refundable and non-transferable.

Daily Breakfast Grades 1 and 2 only

- 8am to 9am – \$20 from per day.

Daily After Club Grades 1 and 2 only

- from 2:30pm to 4:30pm – \$30 per day
- from 2:30pm to 5:30pm – \$50 per day
- from 2:30pm to 6:30pm – \$60 per day

FULL DAY 7:30-6:30

- September through June
- Enriched curriculum, enhanced and specialty programs, all materials, breakfast, hot lunch, 2 snacks, before and after care included.
- Closed for all Statutory Holidays, 2 weeks of Winter Break.
- Summer Break Camp options available, depending on enrolment numbers, additional Application for Enrolment form and fee required.

Tuition Fees for Full Day 7:30am – 6:30pm (all included)

- \$29,500 total per year.
- \$7,375 deposit upon registration plus 3 payments of \$7,375 dated April 1, June 1, and August 1, of starting year. 10% discount when payment made in full by November 30th of registration year.
- Payments are non-refundable and non-transferable.

ACCEPTANCE

- Upon receipt of your completed Application for Enrolment, and non-refundable deposit payment payments you will receive Confirmation of Enrolment Acceptance by email.
- Further information will follow, and an orientation appointment will be arranged.

CANCELLATION

A minimum of sixty (60) days prior notification is required from either the next payment due date or the date of the child's enrollment cancellation from the school, whichever comes first. Deposited payments are non-refundable and non-transferable. However, further tuition payments will be cancelled upon receipt of a written letter of intent and explanation for enrollment cancellation to the school director at least sixty (60) days prior to the next payment due date and the child's enrollment cancellation date.